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Onondaga/Oswego/Cayuga County Continuum of Care
2022 Local Renewal Application Rubric
Applications are due August 26th at 5 pm
Applications must be submitted in a single PDF to
The HHC via email: hhc@unitedway-cny.org

Agency and Project Information	
Agency Name:	
Program Name:	
Application Contact Person:	
Component Type:	☐ RRH ☐ PSH ☐ Th-RRH
County Serving:	☐ Cayuga ☐ Onondaga ☐ Oswego

Narrative Response Questions	
Serving Intersectional Identities: 5 points	Describe how your program will provide consistent help across intersectional identities. (e.g. LGBTQIA+, youth, BIPOC, etc.) (250 words)
4-5 points: Agency has a strategy to provide consistent services for people with intersectional identities. Strategies could include staff training, hiring people who represent the people served, etc. 2-3 points: Agency commits to providing consistent service but does not identify any clear strategies. 0-1 points: Agency does not outline strategies to provide consistent service to people across intersectional identities.	
Elevating Lived Experience: 5 points	Describe how your program plans to elevate the voices of and employ people with lived experience of homelessness to create better support for your clients. (250 words)
4-5 points: Agency has actionable practices to employ and elevate people with lived experience, including employment and HR strategies, board representation, and/or intentional feedback. 2-3 points: Agency incorporates feedback from participants in project design or conducts feedback surveys.	

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0-1 points: Agency does not have a clear strategy for elevating the voices of people with lived experience.

Examples of actionable practices:
- Policies to ensure that all clients are able to access services at the level of their need
- People with lived experience of homelessness, including people from BIPOC communities, are represented on the board of the organization
- Client feedback on the project is requested and a process is in place to examine and improve client satisfaction
- Outcome data is collected, disaggregated for race and ethnicity, and used to inform policy decisions
- Training for frontline staff to provide high-quality services
- Recruiting staff with lived experience of homelessness
- Services include peer support positions
- Mentorship and training for frontline staff interested in management positions)

Person-Centered Supportive Services: 5 points	Describe how your program supports and engages the individuals served throughout their participation in the project. (250 words)

4-5 points: Agency has actionable practices to provide ongoing supportive services throughout the duration of the project. Examples of practices include centering the participant in goal planning, creative engagement strategies, and case management training.
2-3 points: Agency provides supportive services but has limited examples of specific practices.
0-1 points: Agency does not have a clear strategy for providing ongoing services or services described are not person-centered.

Connection to Healthcare Services: 5 points	Describe your strategy to ensure participants are connected with and have ongoing access to appropriate healthcare services. (250 words)

4-5 points: Agency has actionable practices to connect participants to healthcare services. Examples of actionable practices can include partnerships with healthcare organizations through MOU, providing navigation services, addressing transportation barriers to healthcare services, etc.
2-3 points: Agency provides connections to healthcare services, but connection is limited.
0-1 points: Agency does not have a clear strategy for connecting participants with healthcare services.

Racial Disparities: 5 points	How does your project work to eliminate racial disparities in housing outcomes? (250 words)

4-5 points: Agency has promising goals for promoting racial equity. The answer clearly demonstrates how this project will ensure equity and address racial disparities. This could include practices to assess data and outcomes disaggregately, training program staff in anti-racism and other relevant trainings, agency identifies other practices that eliminate disparities.
2-3 points: Agency is committed to equity but has no clear actionable practices.
0-1 points: Agency does not have clear commitment to racial equity.

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Project Competition Report:	
All performance data is for FY2021 (10/1/2020 to 9/30/2021). Financial data is for the most recent completed Fiscal Year. Monitoring score is for the most recent monitoring visit.	
Utilization: 5 points	Projected households served during average PIT: ____ Actual Number households served during PITs (APR Q8): October 2020 Households: January 2021 Households: April 2021 Households: July 2021 Households: Households Average Actual ____ / Projected ____ = Utilization ____ %
5 points: 95%-100% Utilization Rate 3 points: 90%-94% 0 points: <90%	
Vulnerable Populations: 5 points	What percentage of clients served in FY2021 were in the following categories? Chronically Homeless (Q5a #11 / Q5a # 14): (>75%) Youth [Q27a Youth Ages 18-24 / Q5a #1]: (>75%) Domestic Violence[Q14b Yes / Q5a#1]: (>75%)
Score 5 points if any were above 75%	
Data Quality: 5 points	Were all of the following error rates below 5% for Q6 of your FY2021 APR? Personally-Identifying information (6a), Universal Data Elements (6b), Income and Housing Data Quality (6c), Chronic Homelessness (6d)
☐ Yes ☐ No	
Score 5 points for Yes.	
Coordinated Entry Participation: 5 points	What percentage of new entries to the project during FY2021 were matched to your project through the coordinated entry system?
5 points: 100% 0 points: Less than 100%	

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Permanent Housing Placement & Retention: 10 points	For PSH, what percentage of clients served in FY2021 either stayed in the project or exited to a permanent housing destination (APR Q5a#8 Stayers, Q23c Exiting to housing destinations) (Positive housing destinations + Stayers) / (Total Participants – Persons excluded) For RRH, of the clients who exited your project, what percentage of clients served in FY2020 exited to a permanent housing destination (APR Q23c)?
The CoC-wide percentage of PSH clients retained or exited to permanent housing is 97% 10 points: 98-100% 5 points: 90-97% 0 points: Less than 90% The CoC-wide percentage of RRH clients exited to a permanent housing destination is 86% 10 points: 91-100% 5 points: 80-90% 0 points: Less than 80%	
Employment Growth: 5 points	What percentage of clients enrolled in your program within the FY2021 year increased their employment income (APR Q19a1 and Q19a2)? ({Within the "Number of Adults with Earned Income" Rows in Q19a1 & 19a2}Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain+ Adults who Gained or Increased Income from Start to Exit, Average Gain)/(Total Adults in Q19a1 + Total Adults in Q19a2)
PSH: CoC-wide Average is 6% 5 points: More than 6% 3 points: Between 4 to 6% 0 points: Less than 4% RRH: CoC-Wide Average is 15% 5 points: More than 15% 3 points: 10-15% 0 points: Less 10%	
Income Growth: 5 points	What percentage of clients enrolled in your program at the end of FY2021 had increased their total cash income since entering the program (Q19a1 & APR Q19a2)? ({Within the "Number of Adults with Any Income" Rows in Q19a1 & 19a2}Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain+ Adults who Gained or Increased Income from Start to Exit, Average Gain)/(Total Adults in Q19a1 + Total Adults in Q19a2)
PSH: The CoC-wide percentage for PSH programs was 48%	

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5 points: More than 50% 3 points: 40-50% 0 points: Less than 40% RRH: The CoC-wide percentage for RRH programs was 38% 5 points: More than 40% 3 points: 30-40% 0 points: Less than 30%	
Health Insurance: 4 points	What percentage of leavers in your project had health insurance upon exit from the project (APR Q21 + APR Q5a#5)? (Number of "1 Source of Health Insurance + Number of "More than 1 Source of Health Insurance) / (Number of Leavers)
The CoC-Wide Percentage was 87% for PSH The CoC-Wide Percentage was 92% for RRH 4 points: More than 90% 2 points: 85-90% 0 points: Less than 85%	
Non-Cash Benefits: 4 point	What percentage of leavers enrolled in your project had other non-cash benefits upon exit from the project (Q20b, Q5a#7)? Number of "1 + Sources" / "Number of Adult and Head of Household Leavers"
The CoC-Wide Percentage for PSH was 72% [1-(62/254)] The CoC-Wide Percentage for RRH was 67% [1-(102/670)] 4 points: More than 70% 2 points: 65-70% 0 points: Less than 65%	
Time to Move-in: 2 point	For RRH, what was the average time for households to move into housing after enrolling in the project? (Q22c, "Average length of time to housing") The CoC-Wide Average Length of time is 58 days
2 points: Less than 30 days 1 points: Between 30-50 days 0 points: Over 50 days	
Fund expenditure: 5 points	Were all funds expended in the last completed program year?
5 points: 100% spent	

3 points: 95-99% 0 points: Less than 94%	
APR Submission: 5 points	Was the project's most recent APR submitted on time?
Score 5 points for Yes.	☐ Yes ☐ No
Monitoring: 15 points	Were there significant findings for your project during CoC monitoring?
Score 15 points for No	☐ Yes ☐ No

Total	