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HHC LOCAL COMPETITION NEW PROJECT APPLICATION INSTRUCTIONS

The Housing and Homeless Coalition of Central New York is opening its local competition for Supplemental Continuum of Care funding.

Due: September 9, 2022 at 5pm

ALL APPLICATION MATERIALS MUST BE SUBMITTED TO HHC@UNITEDWAY-CNY.ORG BY THE APPLICATION DUE DATE. MISSING APPLICATION MATERIALS WILL NOT BE ACCEPTED AFTER THE DUE DATE.

FY2022 HUD Funding Availability

Unsheltered Funds: \$7,990,921

Rural Funds: \$332,885

Funding Requests

Projects may submit new project applications for either the Unsheltered or Rural Funds but funding pots may not be combined for one project.

Projects submitted for Rural Funds MUST serve Cayuga County ONLY.

It is encouraged that projects submit budgets that can be scaled up or down, with the understanding that the number of people served would scale alongside the funding. If the project is selected for funding, the funding amount will be communicated immediately with the project making the decision of whether to accept the new funding amount.

Eligible Project Types

For the FY2022 SNOFO funding competition, the HHC is accepting applications of the following component types for funding priority:



1. Rapid Rehousing (RRH)
2. Supportive Services Only (SSO)- Coordinated Entry
3. Supportive Services Only (SSO)- Street Outreach
4. Permanent Supportive Housing (PSH)
5. Homeless Management Information System (HMIS)
6. Transitional to Rapid Rehousing (Th-RRH)

Application Structure

- I. Threshold Requirements**
- II. Narrative**
- III. Performance Measures**
- IV. Budget Questions**

I. Threshold Requirements

Applicants must meet all threshold requirements to be selected for funding. Applicants must be a non-profit organization with active 501C3 status. The applicant must agree to use HMIS, or a comparable database if serving survivors of domestic violence, to capture project data. The applicant organization must agree to become a voting member of the HHC as evidenced by an MOU. the agency must agree to filling 100% of projects beds through the Coordinated Entry System and agree to operate project under a Housing First model.

The agency must also provide the Management Letter from its most recent fiscal audit to prove the agency is in good financial standing.

The project must also have a partnership in place with a healthcare provider, evidenced by an attached MOU.

II. Narrative

Applicants must answer all narrative questions regarding program design, implementation, capacity, and program delivery. Each narrative question is worth 5 points. Narrative questions are designed to use objective criteria to assess the agency's capacity to administer the project, as well as assess service delivery and the cultural competency of the agency. Narrative questions



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are also designed to capture whether the project is aligned with the community's Plan to Serve People with Severe Service Needs.

III. Performance Measures

Performance Measure questions are narrative questions structured to assess how well agencies are at specific HUD System Performance Measures. Using data from projects the agency currently administer is strongly encouraged.

IV. Budget

The CoC budget and questions are designed to assess the fiscal responsibility of the agency, the feasibility of the project, as well as the cost effectiveness. Budgets must encompass the three year time-frame of the grant.

Budget line items must comply with the Continuum of Care Code of Federal Regulations (24 CFR 578) which can be found at: <https://www.govinfo.gov/content/pkg/CFR-2017-title24-vol3/xml/CFR-2017-title24-vol3-part578.xml#seqnum578.99>

Required Attachments

- Management Letter from the agency's most recent fiscal audit
- Program Budget
- MOUs for Healthcare investment