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## **FY2015 CONTINUUM of CARE SYRACUSE/ONONDAGA, OSWEGO COUNTIES Request for Proposals**

### **Bonus Project/Reallocation Funding**

Please complete this Request for Proposals (RFP) if your organization is interested in applying for a new Permanent Supportive Housing (PSH) or Rapid Rehousing (RRH) bonus project or funds from reallocated projects as determined by the Ranking and Rating Committee. **Total bonus project funding is \$1,368,361.35. Deadline for submitting this RFP is the close of business on Monday, October 19, 2015 to Melissa Marrone, Continuum of Care (CoC) Lead, via email: [melissa.marrone@dfa.state.ny.us](mailto:melissa.marrone@dfa.state.ny.us).**

The bonus will be available to CoCs to apply for funding to create one or more new PSH projects to exclusively serve chronically homeless individuals and families (as defined in 24 CFR 578) in addition to one or more RRH projects that will serve individuals and families coming directly from the streets or emergency shelters, youth up to age 24 and includes persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness according to HUD.

Eligible projects from reallocated funds include the above PSH and RRH projects in addition to a new Supportive Services Only (SSO) project specifically for a centralized or coordinated assessment system. CoCs may also create a new dedicated Homeless Management Information System (HMIS) project that must be carried out by the HMIS Lead (currently The Salvation Army Syracuse Area Services). **The total reallocated funds for new projects is \$843,981.** Extra points (5) will be awarded to projects that have voluntarily reallocated their project for the FY2015 NOFA Competition.

The CoC FY2015 NOFA Competition can be found here in its entirety:  
<https://www.hudexchange.info/resources/documents/FY-2015-CoC-Program-NOFA.pdf>

The Ranking and Ratings Protocol can be found on the HHC website here:  
<http://www.hhccny.org/fy2015nofa/>

#### **Rental Assistance/Leasing:**

Any new project created through the PSH/RRH bonus that requests tenant-based rental assistance may request a 1-year, 2-year, 3-year, 4-year, or 5-year grant term.

Any new project that requests leasing—either leasing costs only or leasing costs plus other costs (e.g., supportive services, HMIS, etc.) may only request up to a 3-year grant term.



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Any new projects that requests project-based rental assistance or sponsor-based rental assistance, or operating costs may request up to a 15-year grant term; however, the project applicants may only request up to 5 years of funds. Funding for the remainder of the term is subject to availability and applicants must apply for additional funds at such time and in such manner as HUD may require.

Any new project that requests operating costs, Supportive Services Only, HMIS, and project administration may request 1-year, 2-year, 3-year, 4-year, or 5-year grant terms with funding for the same number of years.

Any new project that requests new construction, acquisition, or rehabilitation must request a minimum of a 3-year grant term and may request up to a 5-year grant term.

If an applicant requests funds for new construction, acquisition or rehabilitation in addition to requesting funds for operating, supportive services, or HMIS, the funding will be for the 3 years requested, and the grant term will be 3 years plus the time necessary to acquire the property, complete construction, and begin operating the project. HUD will require recordation of a HUD-approved use and repayment covenant (a form can be obtained by the local HUD CPD Field Office) for all grants of funds for new constructions, acquisition, and rehabilitation. (24 CFR 578.81)

It is important to note that applicants for project funding will continue to be required to register with Dun and Bradstreet and complete or renew their registration in the Central Contractor Registration. You are strongly encouraged to do this as soon as possible, if you have not done so already.

### **NEW BONUS PROJECT APPLICATION**

#### **General Project Information**

Applicant's Organization Name:

Organization Address:

Organization Phone Number:

Contact Person and Contact Info:

Project Sponsor Information (if different from Applicant):

Describe the Applicant's Involvement with the CoC NY-505 (Syracuse/Onondaga, Oswego Counties):



How many bonus project applications is your agency submitting?:

**Project Summary Information**

Type of Project:

Proposed CoC Bonus Project Request Amount: \$

Total Project Budget: \$

**Project Leveraging**

If the applicant has not yet identified all supplemental resources, please describe the plan for securing the required 25% program match – what are the expected sources, what kind of contribution is expected, when a commitment of resources is expected, etc.

| Type of Contribution                                 | Source of Contribution | Identify Source as:<br>(G) Government*<br>or (P) Private | Date of Written Commitment | Value of Written/ Expected Commitment |
|--|------------------------|--|----------------------------|---------------------------------------|
| <i>Example: Child Care</i>                           | CDBG                   | G  | 2/15/15                    | \$10,000                              |
|  |                        |  |                            |                                       |
|  |                        |  |                            |                                       |
|  |                        |  |                            |                                       |
| <b>*Government sources are appropriated dollars.</b> | <b>TOTAL:</b>          |  |                            |                                       |

**General Project Narrative Information**

Provide a general description of the project, including any subpopulations that may be targeted:

Describe how need for new program was identified:

- Please include any data from client input and what measurement tools were used

Describe how participants will be assisted in obtaining and maintaining permanent housing:



- Demonstrate a plan for rapid implementation of the program.
- The project narrative must document how the project will be ready to begin housing the first program participant within 3 years of the award.  
Will your agency provide scattered-site leasing or tenant-based rental assistance?
- Can your agency provide a deed or long-term lease demonstrating site control for a building or units where evidence of site control exceeds the requested grant term? Where the building or units are ready to be occupied no later than 3 years after the award of funds, your agency may instead request operating costs or project-based rental assistance.

Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently:

Describe how the program will compliment or supplement current homeless programming in this particular area:

Who, if any, are the collaborative partners for this project?:

How many chronically homeless individuals and how many chronically homeless families does your agency serve, on average, each year?

- Chronically homeless individuals:
- Chronically homeless families:

**Points Awarded (as defined by HUD) - Please answer all of the following:**

To be considered as meeting project quality threshold, new projects created through the bonus must receive at least 5 points based on the criteria below. New project applications that do not receive at least 5 points will be rejected.

- (a) Whether the type, scale, and location of the housing fit the needs of the program participants (1 point);
- (b) Whether the type, scale, location of the supportive services, and the mode of transportation to those services fit the needs of the program participants (1 point);
- (c) Whether the specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (1 point);
- (d) Whether program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (1 point);



- (e) Whether program participants are assisted to both increase their incomes and live independently using mainstream housing and service programs in a manner that fits their needs (1 point);
- (f) Whether at least 75 percent of the proposed program participants come from the street or other locations not meant for human habitation, emergency shelters, or safe havens (1 point); and
- (g) Whether amenities (e.g., grocery stores, pharmacies, etc.) are accessible in the community (1 point).

\* Chronically homeless definition:

(1) An individual who:

- (i) Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
- (ii) Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years; and
- (iii) Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;
- (2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or
- (3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.



