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Continuum of Care Written Standard for Rankings and Ratings Protocol

NY-505 Syracuse/Auburn, Onondaga, Oswego and Cayuga Counties

I. Purpose

 The Housing and Homeless Coalition of Central New York (HHC) NOFA protocols for the Continuum of Care (CoC) establishes a transparent framework for the annual CoC NOFA scoring, ranking and approval process. In order to best serve our community members through provision of effective projects and capturing the maximum funds available, projects which most closely align with the HUD and CoC priorities will be prioritized for funding. This document will be reviewed and approved by both the NOFA workgroup, made up of representatives of agencies applying for funding, and the Performance Evaluation and Selection Committee, outlined below.

The HUD Performance Evaluation and Selection Committee ("the Committee") consists only of non-CoC or ESG funded Advisory Board Members and also non-voting members of the Housing and Housing Coalition staff. Please see Appendix A for a list of the current members of the Performance Evaluation Committee. The duties are to oversee all monitoring of funding agencies (which is performed by the HHC staff), develop and revise the monitoring tool, perform ratings and rankings for all applications to the NOFA, and conduct HMIS user evaluations including evaluating completeness and determining whether a new applicant should receive an HMIS license. Agencies are able to submit new and renewal applications. The Committee will score these applications, based on criteria explained below, and place projects into Tier 1 and Tier 2 levels of funding.

II. FY2019 HUD Funding Availability

Total Annual Renewal Demand (ARD): $9,218,019
Bonus: $460,901
DV Bonus: $599,464
Planning Funds: $276,541 (planning funds are not ranked)
Tier 1 (94% ARD): $8,664,936
Tier 2 (ARD-Tier 1+ bonus amounts): $1,013,984

III. FY19 NY-505 Focus Areas

This year the HHC would like to highlight the following project types for funding priority:
1. Rapid Rehousing
2. Permanent Supportive Housing projects moving to Dedicated Plus
3. Youth Projects in all component types (PSH, RRH, Th-RRH)

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IV. Application Process (Scoring and Ranking Overview)

On behalf of the CoC, the HHC issues new and renewal applications for agencies seeking CoC funding. Applications can be found in the appendices of this document and on the HHC's website at hhccny.org. Agencies are able to submit both renewal and new project applications. Only projects that scored in Tier 1in the previous year's competition are eligible to apply for an expansion of the existing project. The criteria for the scoring of both types of projects can be found below.

Applications are split are split into two sections: threshold requirements and performance measures. Projects and agencies must meet threshold requirements to be considered in the funding competition. Performance measures will be used to determine ranking in the funding competition.

Both New and Renewal Applications are due Friday, August 9, 2019

A. New Projects (80 points)

Each agency considering applying for a new project will be required to submit an application to the HHC Director, including an operating budget. Agencies are asked to ensure that operating budget is scalable to adjust based on geographic need. Please see Appendix B for a copy of the current new project application. The Committee then reviews and scores applications for adherence to the following HUD and local threshold criteria:

Threshold Requirements
- Commitment to participation in HMIS
- Commitment to participation in Coordinated Entry
- Commitment to Housing First/ Low Barrier Implementation
- Documented Minimum Match
- Reasonable Cost (as compared to amount of bonus/reallocation dollars available)
- All budget items are allowable
- Fiscal stability of Organization (Management letter of most recent audit)
- HHC Membership or commitment to membership
- Policy on Client Centered Practices
- Commitment to Addressing Racial Disparity

Performance Measures/Community Need
- Demonstrated need for project (10 points)
- Supportive services provided to increase income (10 points)
- Youth Advisory Board Question (5 points)
- Project implementation plan (10 points)
- Plan for housing retention (10 points)
- Projects meeting CoC funding priorities (10 points)

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- o Rapid Rehousing
- o Dedicated Plus PSH
- o Youth Projects
- Targeting Hard to Serve Populations (5 points)
  - o Chronically Homeless
  - o Youth
  - o Fleeing DV
  - o No Income at Entry
- Cost Effectiveness (5 points)
- Drawdown Efficiency: Experience utilizing federal or other governmental funds (10 points)
- NOFA Workgroup (5 points)

B. DV Bonus Applications (80 points)

Each agency considering applying for a new DV bonus project will be required to submit an application to the HHC Director, including an operating budget. Agencies are asked to ensure that operating budget is scalable to adjust based on geographic need. Please see Appendix C for a copy of the current DV project application. The Committee then reviews and scores applications for adherence to the following HUD and local threshold criteria:

Threshold Requirements
- Commitment to tracking data and ability to pull reports in database comparable to HMIS
- Commitment to participation in Coordinated Entry
- Commitment to Housing First/ Low Barrier Implementation
- Documented Minimum Match
- Reasonable Total Cost (as compared to amount of bonus dollars available)
- All budget items are allowable
- Fiscal stability of Organization (Management letter of most recent audit)
- HHC Membership or commitment to membership
- Policy on Client Centered Practices
- Commitment to Addressing Racial Disparity

Performance Measures
- Demonstrated need for project (10 points)
- Supportive services provided to increase income (10 points)
- Youth Advisory Board Question (5 points)
- Project implementation plan (10 points)
- Plan for housing retention (10 points)
- Demonstrated experience in serving survivors of DV (15 points)
- Cost Effectiveness (5 points)
- Drawdown Efficiency: Experience utilizing federal or other governmental funds (10 points)

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- NOFA Workgroup (5 points)

C. Renewal Projects (200 Points)

All projects requesting renewal funding will be evaluated via a local application sent to the HHC Director and reviewed by the Committee to determine their effectiveness in achieving the stated goals of the project and in addressing local and federal priorities; including meeting the HUD System Performance Measurements. Projects can receive up to 200 points. Please see Appendix D for a copy of the renewal application. The following items will be evaluated upon application review:

1. Project Monitoring and Scoring (135 points)

The Committee also reviews and updates the monitoring/scoring tool used to score renewal projects on effectiveness and compliance annually. Please see Appendix D for the most recent scoring tool. Once the tool is completed, it is reviewed by CoC-funded agencies and then voted on by members of the Committee. From there, the tool is then sent to the HHC Advisory Board For final approval.

HHC staff conducts annual monitoring visits to CoC-funded programs five client files (four open and one closed) are reviewed on-site and HHC Staff monitors for HMIS data are heavily weighted measures used by HUD in determining the overall CoC Application scores of Continuums.

The Monitoring & Scoring Tool assesses projects for Threshold Requirements, in the following categories:
- Housing First, assessed using HUD's Housing First Assessment Tool
- CoC participation
- Coordinated Entry participation
- Documentation of Match
- Documentation of eligible spending
- Adherence to all HUD regulations

The Monitoring & Scoring Tools scores the following Performance Measures:
- Housing Stability, including program average length of stay
- Assistance obtaining and maintaining non-cash benefits, income, and employment
- For PSH projects: percentage of chronic homelessness and bed utilization
- For RRH projects: ability to serve proposed number in previous year's application
- HMIS data quality
- Ability to spend program funds (drawdown efficiency)
- Timely submission of APR to HUD

HHC staff scores the projects accordingly from the monitoring/scoring tool with oversight by the HHC Director and the Committee Chair. Total scores for each project are determined by adding up points in each section. The completed tools are provided to the programs and a score listing is generated by the Director and sent to the

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Advisory Board along with any issues presented. Additionally, a letter from the HHC Director is sent to the Executive Directors of each CoC-funded agency to inform them of the scoring and any issues. All project types (i.e., PSH and RRH) are judged together in the Committee meetings, both new and renewals.

2. **Local Application (45 points) Please see Appendix C for the Local Renewal Application**
   - Youth Advisory Board Question (5 points)
   - Projects meeting CoC funding priorities (10 points)
     o Rapid Rehousing
     o Dedicated Plus PSH
     o Youth Projects
   - Targeting Hard to Serve Populations (5 points)
     o Chronically Homeless
     o Youth
     o Fleeing DV
     o No Income at Entry
   - Cost Effectiveness (15 points)
   - NOFA workgroup attendance (5 points)
   - Commitment to Addressing Racial Disparity (5 points)

3. **Performance Measures (20 points)- Run by HHC Staff out of HMIS**
- RRH:
     o Average time from project entry to housing move-in date is 20 days or less (10 points)
     o Less than 15% of participants returned to homelessness after 12 months in permanent housing (10 points)
- PSH:
     o Less than 15% of participants returned to homelessness after 12 months in permanent housing (20 points)

V. Selection Process

The Committee reviews and scores all renewal, new, and DV bonus applications. Scores are compiled and reviewed in a committee meeting to ensure accuracy and limit discrepancies between reviewers. New and DV applications are reviewed and scored by all members of the Committee.

Projects which fail to meet threshold requirements will be held out of the competition. These projects may request that the CoC provide them with technical assistance to assist them in improving their interest in applying in future competitions. This process ensures that organizations that may lack the current capacity to receive a federal grant and can build their capacity for a future year.

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All renewal projects will be selected to move forward in the competition, unless subject to reallocation. The reallocation process can be found in Section VI.

New and new DV projects that meet threshold requirements will be selected to move forward based on score for performance measures. Scores will be determined using an average of scores given by each member of the Committee. New and DV projects may be asked to scale funding request based on number of applications approved. Geographic coverage of the CoC will also be taken into consideration when determining funding scale.

VI. Reallocation protocol

The CoC will use the reallocation process to shift funds in whole or part from existing renewal projects to new project applications, as needed. Agencies with the lowest performing projects or consistent inability to expend grant funds may be subject to reallocation.

Agencies with the lowest performing projects will be notified of the recommendation for either reallocation or development of a Project Improvement Plan, as decided by the Committee and HHC Director. In the event that an agency has failed to make progress on a previous Project Improvement Plan, the agency will be notified of the recommendation for funding reduction, or non-renewal and reallocation. Projects may also be reallocated if they no longer meet HUD and/or local priority. Any project with the same significant finding for two years in a row will be brought to the committee's attention for possible reallocation.

Agencies that choose to self-reallocate are encouraged to apply for the reallocated funds to be made available and will receive an additional 5 points on their local application for self-reallocation; however, the funds will be competitive and subject to the local application process.

Any funds reallocated will return to the county of origin per merger agreements with Oswego and Cayuga Counties. For instance, if a Cayuga County Permanent Supportive Housing project is reallocated, only a Cayuga County provider could apply for those funds. This does not apply to funds reallocated by the Committee.

Funds may be reallocated to develop new permanent supportive housing projects, new rapid re-housing projects, Coordinated Entry SSO, or HMIS funds.

Once the Committee decides to reallocate the funding from the CoC-funded agency, the Advisory Board is immediately notified by the HHC Director along with the agency whose funding will be reallocated. The appeals process that follows will be applicable to the reallocation process.

VII. Ranking Protocol

A project ranking list is then generated using scores outlined in Section IV, in alignment with HUD and local CoC priorities. Ranking for renewal applications is determined by the project's monitoring score, system

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performance measures, and local application. Projects that have not been operational for an entire program year, that have been transferred within the last program year, or that will be transferred within the next program year will be evaluated on the local application and local priorities. These projects will automatically be placed in Tier 1.

Projects will be recommended based upon the project application and monitoring scores that fall within the final pro rata share for the CoC, split between Tiers 1 and 2, according to HUD's NOFA. Projects will be ranked, based on score and local priority, and placed into Tier 1 until all Tier 1 funds are allocated.

The remaining projects selected for funding will be ranked and placed into Tier 2 until all Tier 2 funds are allocated.

New projects will be ranked in conjunction with Renewal Projects to ensure that the best applications are forwarded to the federal competition.

The CoC HMIS grant will be placed into Tier 1. The Planning Grant is not ranked in the NOFA process.

The HHC uses the project rating tool provided by HUD. The tool uses the community's weights for rating criteria and calculates an overall score for each project out of 100. An example of this would be, the total unweighted score for a new project is 60/75 for information on the local application, although the weighted score will be 80/100. The total unweighted score for a renewal project might be 160/200 resulting in an 80/100 in a weighted score.

Any renewal projects that received a significant finding during FY16 monitoring must submit a Project Improvement Plan with the renewal application. This plan must contain detailed action steps to resolve the significant finding.

VII. Appeals Process

Once the HHC Director, in conjunction with the Committee, have ranked applicants' renewal applications, the preliminary ranking will be emailed to all member agencies with specific scoring forwarded to the related applicant.

The Committee's recommendation will be presented to the HHC Advisory Board for approval and then presented to the full HHC (CoC general membership) for approval. An applicant may challenge the Committee's recommendation to the Board by emailing the HHC Director a Notice of Appeal. The appellant must attend the HHC Advisory Board meeting where they will be allowed to make a 10 minute presentation to the Board. The Board's decision on the slate is final. No Board Member with a conflict of interest may participate in the discussion or vote on the slate.

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NOTE: Appeals will only be considered in cases where applicants have concerns specific to the review process and scoring of their application. Appeals specific to the ranking or funding recommendation will not be considered. All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.

Should the project decide to pursue a formal appeal to HUD, the applicant will be referred to page 75 of the FY2019 NOFA Section X to follow HUD's appeals process for submitting a solo application outside of the CoC.

Tier 1 and Tier 2 structures will be reviewed with the Committee and HHC Advisory Board and, at the next general membership or a special meeting called to ensure voting is accomplished 15 days prior to the submission deadline for the CoC Application, approved by the HHC membership.

The recommendation of the HHC Director with General Membership approval will be final.

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Appendix A

Performance, Evaluation and Selection Committee Participating Agencies

United Way of Central NY (Collaborative Applicant)
City of Syracuse – Neighborhood and Business Development (ESG Coordinator)
Onondaga County Community Development (ESG Director)
Cayuga County Department of Social Services
Auburn Housing Authority
Onondaga County Department of Children and Family Services (RHY Coordinator)
Oswego County Department of Social Services
Excellus
Onondaga County Re-Entry Taskforce
City of Auburn (CDBG)
HHC Staff (Non-voting)

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Appendix B

Onondaga/Oswego/Cayuga County Continuum of Care
2019 Local Application
Rubric FOR RE-ALLOCATION, BONUS and Applications (NEW)
Applications are due August 9, 2019 at 5pm. Applications must be submitted in a single PDF to Megan Stuart, mstuart@unitedway-.cny.org

Project Name:	
Component Type	☐ RRH ☐ PSH ☐ Th-RRH

Applicant Name Address Phone Number & Email	

Category		Point Value
Narrative	Please provide a general description of the program including the total amount requested and a rationale for why the program should be funded. Explain type, scale and location of housing, and supportive services. (500 word limit) .	
Threshold Requirements		
Commitment to HMIS	Please indicate whether your agency currently participates in HMIS or has a plan to participate.	Yes/No
Coordinated Entry	Will the program participate in Coordinated Entry and follow the community's prioritization policy? Minimum requirement is 95% of referrals from Coordinated Entry (Attend meetings, accept referrals from CE List)	Yes/No
Housing First	Do you have a policy of zero barriers to entry besides homeless and disability verification, and minimum federal safety requirements? (Policy must be attached, as "Policy A, Housing First Policy"	Yes/No
	Do you have a policy that prioritizes highest-needs clients (chronic homeless)? (Policy must be attached, as "Policy B, Chronic Homeless Prioritization Policy")	Yes/No
	Do you have a discharge policy? (Policy must be attached, as "Policy C, Discharge/ Termination Policy")	Yes/No
	Do you have an Equal Access policy? (Policy must be attached, as "Policy D, Equal Access Policy")	Yes/No
Financial Feasibility/Reasonable Cost	Please attach project budget to prove that expenses are reasonable, allocable and allowable.	Yes/No

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	Provide 25% match documentation. Match documentation is eligible and attached.	Yes/No
	Provide Management Letter from Agency's most recent fiscal audit demonstrating that agency is in good standing.	Yes/No
HHC Membership	Is your agency a member of the HHC? If not, demonstrate commitment to HHC membership.	Yes/No
Client-centered Practice	Does the program have policies in place to support client-centered practice? (Policy must be attached, as "Policy E, Client-Centered Policy")	Yes/No
Addressing Racial Disparity	Demonstrate that your agency has a policy addressing racial disparity. (Policy must be attached, as "Policy F, Racial Disparity Policy")	
Demonstrated Need & Performance Measures		
Demonstrated Need	Please provide local data used to determine need for project type and target population. If sources of data are specified, data is current and demonstrate **local** need: 10 points	10 points
Supportive Services	Describe how clients will be assisted in obtaining employment, income and mainstream resources to maximize their ability to live independently. (250 word limit) Demonstration of case management services, strategies to increase income using local resources, and supportive services description: 10 points	10 points
Youth Advisory Board Question:	How do you ensure consistent service delivery to all participants? (250 word limit) For example, staff training/ development, onboarding procedures, supervision of services/ staff, etc.	5 points
Project Implementation	Describe your detailed plan for rapid implementation of the program, documenting how the program will be ready to begin housing the first program participant. (250 word limit) If project has a timeline for full implementation within 90 days of startup, including unit leasing, staffing, participation enrollment using Coordinated Entry	10 points
Retention	Describe your plan to ensure 90% of participants will exit to Permanent Housing or remain in Permanent Housing. Description of supportive services provided and specific strategies for maintaining housing, including but not limited to: daily living skills, discharge planning, connections to community resources, landlord/tenant relationships, building of natural supports, etc.	10 points
Meeting Funding Priorities	Project is a: • Rapid Rehousing • Dedicated Plus PSH • Youth Project	10 points
Targeting Hard to Serve Populations	Explain how your project would target one or more of the following populations: • Chronically Homeless	5 points

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	• Youth • People fleeing DV • People with no income	
Cost Effectiveness	Annual Budget divided by number of beds. PSH: Under $13,654/bed= 5 points RRH: Under $4,601/bed= 5 points	5 points
Drawdown Efficiency	Drawdown efficiency: Does the agency have a plan to efficiently utilize and timely expend HUD funds? Describe experience in effectively utilizing federal, state, or other grant funds. If agency has previous experience with drawdowns and grant administration = 10 points	10 points
Additional Information/ Requirements	Did a program representative attend the NOFA Workgroup session? No partial points	5 points
	TOTAL POINTS	____**out of 80**

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Appendix C
Onondaga/Oswego/Cayuga County Continuum of Care
2019 Local Application
Rubric FOR DV Bonus Applications (NEW)
Applications are due August 9, 2019 at 5pm. Applications must be submitted in a single PDF to Megan Stuart,
mstuart@unitedway-.cny.org

Project Name:	
Component Type	☐ **RRH** ☐ **PSH** ☐ **Th-RRH**

Applicant Name **Address** **Phone Number** **& Email**	

Category		Point Value
Narrative	Please provide a general description of the program including the total amount requested and a rationale for why the program should be funded. Explain type, scale and location of housing, and supportive services. (500 word limit)	
Threshold Requirements		
Commitment to HMIS	Please indicate whether your agency currently participates in HMIS or has a plan to participate.	Yes/No
Coordinated Entry	Will the program participate in Coordinated Entry and follow the community's prioritization policy? Minimum requirement is 95% of referrals from Coordinated Entry (Attend meetings, accept referrals from CE List)	Yes/No
Housing First	Do you have a policy of zero barriers to entry besides homeless and disability verification, and minimum federal safety requirements? (Policy must be attached, as "Policy A, Housing First Policy"	Yes/No
	Do you have a policy that prioritizes highest-needs clients (chronic homeless)? (Policy must be attached, as "Policy B, Chronic Homeless Prioritization Policy")	Yes/No
	Do you have a discharge policy? (Policy must be attached, as "Policy C, Discharge/ Termination Policy")	Yes/No
	Do you have an Equal Access policy? (Policy must be attached, as "Policy D, Equal Access Policy")	Yes/No

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Financial Feasibility/Reasonable Cost	Please attach project budget to prove that expenses are reasonable, allocable and allowable.	Yes/No
	Provide 25% match documentation. Match documentation is eligible and attached.	Yes/No
	Provide Management Letter from Agency's most recent fiscal audit demonstrating that agency is in good standing.	Yes/No
HHC Membership	Is your agency a member of the HHC? If not, demonstrate commitment to HHC membership.	Yes/No
Client-centered Practice	Does the program have policies in place to support client-centered practice? (Policy must be attached, as "Policy E, Client-Centered Policy")	Yes/No
Addressing Racial Disparity	Demonstrate that your agency has a policy addressing racial disparity. (Policy must be attached, as "Policy F, Racial Disparity Policy")	Yes/No
Demonstrated Need & Performance Measures		
Demonstrated Need	Please provide local data used to determine need for project type and target population. If sources of data are specified, data is current and demonstrate **local** need: 10 points	10 points
Supportive Services	Describe how clients will be assisted in obtaining employment, income and mainstream resources to maximize their ability to live independently. (250 word limit) Demonstration of case management services, strategies to increase income using local resources, and supportive services description: 10 points	10 points
Youth Advisory Board Question:	How do you ensure consistent service delivery to all participants? (250 word limit) For example, staff training/ development, onboarding procedures, supervision of services/ staff, etc.	5 points
Project Implementation	Describe your detailed plan for rapid implementation of the program, documenting how the program will be ready to begin housing the first program participant. (250 word limit) If project has a timeline for full implementation within 90 days of startup, including unit leasing, staffing, participation enrollment using Coordinated Entry	10 points
Retention	Describe your plan to ensure 90% of participants will exit to Permanent Housing or remain in Permanent Housing. Description of supportive services provided and specific strategies for maintaining housing, including but not limited to: daily living skills, discharge planning, connections to community resources, landlord/tenant relationships, building of natural supports, etc.	10 points
Serving Survivors of DV	Demonstrate agency's experience serving survivors of Domestic Violence. Please be specific.	15 points
Cost	Annual Budget divided by number of beds.	5 points

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Effectiveness	PSH: Under $13,654/bed= 5 points RRH: Under $4,601/bed= 5 points	
Drawdown Efficiency	Drawdown efficiency: Does the agency have a plan to efficiently utilize and timely expend HUD funds? Describe experience in effectively utilizing federal, state, or other grant funds. If agency has previous experience with drawdowns and grant administration = 10 points	10 points
Additional Information/ Requirements	Did a program representative attend the NOFA Workgroup session? No partial points	5 points
	TOTAL POINTS	____**out of 80**

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Appendix D
Onondaga/Oswego/Cayuga County Continuum of Care
2019 Local Application
Rubric FOR Renewals

Applications are due August 9, 2019 at 5pm. Applications must be submitted in a single PDF to Megan Stuart, mstuart@unitedway-.cny.org

Category	Question	Point Value
Narrative	Not Scored	
Youth Advisory Board Question:	How do you ensure consistent service delivery to all participants? (250 word limit) For example, staff training/ development, onboarding procedures, supervision of services/ staff, etc.	5 points
Local Priorities	Project is a: • Rapid Rehousing • Dedicated Plus PSH (Existing dedicated projects must be willing to become Dedicated Plus to receive points) • Youth Project	10 points
Hard to Serve Populations	From your project's most recent APR, please give % of households who fall into the following categories	
	• Chronic Homeless (70%) • Youth (40%) • Fleeing DV (15%) • No income at entry (30%) Full points will be awarded if projects meets any of the thresholds given above. For PSH projects, please submit the number of households entered prior to 1/15/16 who met the definition of chronic homelessness prior to 2016.	5 points
Cost Effectiveness	Annual Budget divided by number of beds (people)*? **Median Cost PSH: $11,378** Under the Median Cost per bed: 20 points 10% Above Median ($12,515): 15 points 20% Above Median ($13,654): 10 points 30% Above Median ($14,791): 5 points Above 30%: no points Median Cost RRH: **$3,681** Under Median Cost per bed: 20 points 25% Above Median ($4,601): 15 points 50% Above Median ($5,521): 10 points 75% Above Median ($6,441): 5 points Above 75%: no points	15 Points

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	*Youth projects are exempt from this measure and should be awarded full points	
	Did you attend the NOFA Workgroup	5 points
	TOTAL POINTS	____out of 45

This portion of the Renewal Application will completed by HHC Staff in regards to your Project Performance.

Category	Question	Point Value
Measuring Project Performance	RRH: On Average participants spend 20 days from project entry to Housing Move In Date. 20 days or less gets full points 30 days or less is 5 points More than 30 days is zero points	10 points
	RRH: Less than 15% of participants returned to homelessness after 12 months in permanent housing Less than 15% gets full points; more than 51% gets no points	10 points
	PSH: Less than 15% of participants returned to homelessness after 12 months in permanent housing Less than 15% gets full points; more than 51% gets no points	20points
	Total Points	_____ out of 20

Renewal Application Ranking Summary

Renewal Application Score	____out of 45
Project Performance Score	____out of 20
Monitoring Score (Attach Project Improvement Plan if needed. See Application instructions for more information)	____out of 135
TOTAL Score	____out of 200

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Appendix E

CoC Permanent Supportive Housing Scoring Tool

A. Housing Stability	Point Range:	Score:	Comments:
Permanent Housing Retention Rate	20 pts. = 95% or more 15 pts. = 85% to 94% 10 pts. = 75% to 84% 5 pts. = 65% to 74% 0 pts. = 64% or less		
Program Average Length of Stay	5 points = 12 months or more 0 points = 6 months or more		
B. Access to Income and Benefits	**Point Range:**	**Score:**	**Comments:**
Participants with one or more source(s) of non-cash benefits (including medical insurance) by program exit	10 pts. = 80% or more 7 pts. = 65 to 79% 5 pts. = 50 to 64% 0 pts. = 49% or less		
Program participants experiencing increased income	5 pts. = 30% or more 3 pts. = 15 to 29% 0 pts. = 14% or less		
Program participants who gain employment	5 pts. = 17% or more 3 pts. = 12% to 16% 0 pts. = 11% or less		
C. Meeting Community Need	**Point Range:**	**Score:**	**Comments:**
Program participants qualifying as 'homeless' under categories 1 & 4.	10 pts. = 100% or more 7 pts. = 90 to 99% 5 pts. = 80 to 89% 0 pts. = 79% or below		
Project uses Housing First practices, as assessed by the Housing First Assessment Tool	10 pts. = 90% or more 7 pts. = 70 to 89% 5 pts. = 40 to 69% 0 pts. = 39% or below		
D. PSH	**Point Range:**	**Score:**	**Comments:**

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	Point Range:	Score:	Comments:
What percentage of new entries were chronically homeless?	10 pts. = 85% or more/ N/A 7 pts. = 65 to 84% 5 pts. = 50 to 64% 0 pts. = 49% or less		
Bed utilization rate	10 pts. = 90% or more 7 pts. = 75 to 89% 5 pts. = 65 to 74% 0 pts. = 64% or below		
F. HMIS Data Quality	**Point Range:**	**Score:**	**Comments:**
HMIS HUD Data Quality Framework Error Rate	10 pts. ≤ 5% 5 pts. = 5-10% 0 pts. = 11% or above		
G. CoC Participation	**Point Range:**	**Score:**	**Comments:**
Is the agency an eligible voting member and does it participate as defined by CoC standards?	10 pts. = Yes 0 pts. = No		
Does the agency participate on minimum of one committee/workgroup with regular attendance?	5 pts. = Yes 0 pts. = No		
What percentage of entries came from the Coordinated Entry list?	10 pts. = 90% or more/ N/A 7 pts. = 75 to 89% 5 pts. = 60 to 74% 0 pts. = 59% or less		
H. Project Performance	**Point Range:**	**Score:**	**Comments:**
Did the project have any significant findings during monitoring?	Deduct 20 pts. = Yes 0 pts. = No		
Significant Findings are: *-Participants Served not meeting HUD homeless definition* *-Chronic Definition* *-Missing disability documentation* *-Rents exceeding FMR* *-Units not meeting HQS* *-Violation of termination policy* *-Ineligible spending*			
What percentage of CoC funds did the program spend in their last full operating year? (Compare APR to funding amount)	10 pts = 91-100% 7pts. = 81-90% 5 pts. = 71-80% 0 pts. = 70% or less		
Was the APR submitted on time? (within 90 days of program end)	5 pts. = Yes 0 pts. = No		
TOTAL:	135		

* Programs funded for the first time in FY16 will receive full points for these questions due to not having been operational for enough time to satisfy the questions

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CoC Rapid Rehousing Scoring Tool

Name of Reviewer:		Date:	
A. Housing Stability	**Point Range:**	**Score:**	**Comments:**
Program participants exited to permanent housing	20 pts. = 90% or more 15 pts. = 80% to 89% 10 pts. = 70% to 79% 5 pts. = 60% to 69% 0 pts. = 59% or less		
Program Average Length of Stay	5 points = 6 months or more 0 points = 6 months or less		
B. Access to Income and Benefits	**Point Range:**	**Score:**	**Comments:**
Participants with one or more source(s) of non-cash benefits (including medical insurance) by program exit	10 pts. = 80% or more 7 pts. = 65 to 79% 5 pts. = 50 to 64% 0 pts. = 49% or less		
Program participants experiencing increased income	5 pts. = 30% or more 3 pts. = 15 to 29% 0 pts. = 14% or less		
Program participants who gain employment	5 pts. = 30% or more 3 pts. = 20% to 29% 0 pts. = 19% or less		
C. Meeting Community Need	**Point Range:**	**Score:**	**Comments:**
Program participants qualifying as 'homeless' under categories 1 & 4.	10 pts. = 100% or more 7 pts. = 90 to 99% 5 pts. = 80 to 89% 0 pts. = 79% or below		
Project uses Housing First practices, as assessed by the Housing First Assessment Tool	10 pts. = 90% or more 7 pts. = 70 to 89% 5 pts. = 40 to 69% 0 pts. = 39% or		

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	below		
Did the project serve the number proposed in the application?	20 pts. = 100% 15 pts. = 95% to 99% 10 pts. = 90% to 94% 5 pts. = 85% to 89% 0 pts. = 84% or less		
F. HMIS Data Quality	**Point Range:**	**Score:**	**Comments:**
HMIS HUD Data Quality Framework Error Rate	10 pts. ≤ 5% 5 pts. = 5-10% 0 pts. = 11% or above		
G. CoC Participation	**Point Range:**	**Score:**	**Comments:**
Is the agency an eligible voting member and does it participate as defined by CoC standards?	10 pts. = Yes 0 pts. = No		
Does the agency participate on minimum of one committee/workgroup with regular attendance?	5 pts. = Yes 0 pts. = No		
What percentage of entries came from the Coordinated Entry list?	10 pts. = 90% or more/ N/A 7 pts. = 75 to 89% 5 pts. = 60 to 74% 0 pts. = 59% or less		
H. Project Performance	**Point Range:**	**Score:**	**Comments:**
Did the project have any significant findings during monitoring? *Significant Findings are:* *-Participants Served not meeting HUD homeless definition* *-Chronic Definition* *-Missing disability documentation* *-Rents exceeding FMR* *-Units not meeting HQS* *-Violation of termination policy* *-Ineligible spending*	Deduct 20 pts. = Yes 0 pts. = No		
What percentage of CoC funds did the program spend in their last full operating year? (Compare APR to funding amount)	10 pts = 91-100% 7pts. = 81-90% 5 pts. = 71-80% 0 pts. = 70% or less		
Was the APR submitted on time? (within 90 days of program end)	5 pts. = Yes 0 pts. = No		
TOTAL:	135		

* Programs funded for the first time in FY16 will receive full points for these questions due to not having been operational for enough time to satisfy the questions