Housing and Homeless Coalition of Central New York

10 Year Plan to End Homelessness

Strategic Planning Request for Proposals

Up to $10,000 available

**Proposals Due: October 15, 2020**

**Scope of Project**

The Housing and Homeless Coalition of Central New York (HHC) has a ten year plan to end homelessness that outlines objectives and metrics designed to facilitate the community’s effort to end homelessness. The HHC is a coalition of a variety of stakeholders in three counties- Onondaga, Cayuga, and Oswego. The HHC’s current ten year plan ends in 2021.

The HHC seeks a Strategic Planning consultant to facilitate discussions, present and compile information, and provide feedback with the ultimate goal of the creation of a new ten year plan to end homelessness.

*Deliverables:*

1. *At minimum 5 Facilitated Discussions to update the plan with the following groups:*
   1. *Eds/Agency Directors/ Local Government Representatives*
   2. *HHC Advisory Board*
   3. *Direct Service Providers/Front Line Staff*
   4. *Client Advisory Board*
   5. *HHC Staff*
2. *Compiling notes*
3. *Presentation to HHC board*
4. *Facilitated planning session*
5. *Consultation on final plan*

Discussions will include reviews of existing ten year plan and identifying strengths, weaknesses and possible solutions. Compile notes from focus groups and identify key themes, priorities, and ideas into an Executive Summary with supporting back up from each group. Data and suggestions from previous meetings will also be provided and need to be included.

Consultant will then present these key themes/priorities to the HHC Advisory board and lead us through a facilitated planning session where HHC develop community outcomes, objectives, strategies and priorities that becomes our new ten year strategic plan.

**Proposal Guidelines**

Please respond with a proposal (limit 2 pages) highlighting the following details:

* Describe any experience facilitating strategic planning.
* Describe experience working with coalitions with varied interests.
* Describe methods of facilitation used.
* Describe any experience working in housing/homelessness, if any.
* Describe any conflicts with HHC members.

**Respond by email to** [**hhc@unitedway-cny.org**](mailto:hhc@unitedway-cny.org) **by October 15, 2020.**