**HHC ADVISORY BOARD MEETING MINUTES**

**Tuesday, March 12th, 3:00pm-4:30pm**

**Rosamond Gifford Room**

**518 James Street, Syracuse, NY. 13203**

* Welcome and Introductions- Present: Allison Brooks, Megan Stuart, Sarah Schutt, Fred Hintz, Dorcas Afenyo, Joe King, Marten Jacobs, Monica Brown, Diane Cooper, Sally Santangelo, Sonja Gottbrecht, Sally Curan, Amber Vanderploeg. Liz Vuillemot, Stacy Alvord and Crystal. Stacy and Mary joined via phone.
* Approval of Minutes from January 2019 meeting (Unanimous)
* NOFA Scores
1. NOFA may be released in May and due at the end of August.
2. Youth project focused on ending youth homelessness will be out this week.
3. We have to apply through United Way
4. Megan-CoC got a bonus project because of our performance
5. We are getting close to ending chronic homelessness.
6. Sally Santangello- Governance portion lost points
7. Megan- Domestic Violence lost points as well
* Point in Time Count-Sarah Schutt
1. Referred to Point in Time data to elaborate on changes.
* Coordinated Entry Policies- Megan Stuart
1. Coordinated Entry policies and procedures emailed to members and a brief overview of some of the major changes done in terms of formatting, outlining roles, Dynamic Prioritization and Project Transfers.
2. Fred Hintz- the biggest change is the use of months homeless in the past three years instead of lifetime months homeless. The goal is to reduce paperwork.
* Data Dashboard-Fred Hintz
1. Data collected will be used to inform decisions about who gets prioritized for housing.
2. Monica Brown- Onondaga County DSS committed to using Coordinated Entry as the basis to determine people’s eligibility for housing.
3. Megan Stuart- System Performance Measures need to be tracked accurately to ensure our goals of ending homelessness are met as a community.
4. A disclaimer needs to be issued for all the data listed on the dashboard to avert legal issues.

* Client Advisory Board Update-Dorcas Afenyo
1. Lack of diversity in the nominations.
2. First meeting date will be February 15th, 2019 at 10:00am-11-30, in the Rosamond Gifford room.
3. Luke Avery-Dougherty-Stipends and incentives should be provided to prospective members to encourage participation.
4. Megan Stuart- Youth Advisory Board is still in the offing and should be fully functional in three months.
5. Megan Stuart- A Client Advisory Board member will be nominated to join the HHC Advisory Board.
* HMIS User License Discussion
1. Sarah Schutt- New fees to be charged for HMIS licenses.
* CNYCC- HMIS & IBM Watson
1. No decisions taken on care collaboration between HMIS and Watson.
* Business Matters
1. Megan Stuart- Financial Audit of United Way as the Collaborative Applicant occurred in the fall of 2018.
* Board Committee Updates
1. Performance Selection and Evaluation-Marty Skahen: Committee to evaluate some measures to make it more effective in its work.
2. Program Planning and Advocacy-Sally Santangelo: Committee to prepare for its next meeting in February.
3. Governance/Executive Committee- Committee to undergo reforms to make them more beneficial to the HHC.

Adjourn

Next Board Meeting

March 12th, 2019.